

Meeting Minutes - Open Source Matters, Inc. Board meeting 9 December 2012

Attendees:

Leonel Canton, Mike Carson, Ofer Cohen, Javier Gomez, Alice Grevet, Paulo Griettner, Thomas Hampton, Dianne Henning, Paul Orwig, Jacques Rentzke, Marijke Stuivenberg, Radek Suski, Sarah Watz

Excused:, Sandy Ordonez

Quorum: Yes

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### I **Approval of previous meeting's minutes**

No minutes were circulated prior to the meeting.

#### **Review of OSM Board of Directors motions brought to the floor via the email list**

*See appendix*

### II **Treasurer's report**

- a PayPal \$50,561.22
- b Citi Checking \$140,510.24
- c Money Market \$245,761.72

Javier will start an email thread about companies wanting to contribute to a developer sponsorship.

Expenses from the JWC are still being processed, and in about a week we should know if the world conference was revenue neutral.

### III **Old Business**

#### a **2013 OSM Goals**

We are all asked to add our goals to the shared document. Paul is planning to publish a goals blog this week. Once the goals are defined we can vote on our top goals. Clear goals will help in planning the budget.

#### b **Events**

The Joomla World Conference venue will not prioritize any particular country or region. Several locations have been studied and ruled out for various reasons already. A proposal has been shared with the board members.

#### c **Communications**

Sandy, Dianne and Alice will work together to finalize the communications goals and start thinking about ways to reach our different audiences.

#### d **Joomla World Conference**

Feedback from the survey was very positive.

#### IV **New Business**

a **Leadership email lists**

There is a review of the leadership email lists and the audiences that each one addresses in the OSM FAQ document.

b **Assistant Secretary and Assistant Treasurer**

It is important to find people for the roles of Assistant Secretary and Assistant Treasurer to ensure smooth transitions. Assistant Treasurer will not be a board position, but Assistant Secretary will.

c **OSM Name Change Discussion**

The board discussed pros and cons of changing the name “Open Source Matters” to something else, possibly to be more clearly identified in name with the Joomla project. Our legal counsel will be contacted to find out what the budget impact would be to change the name.

d **Web Hosting**

The board discussed recent hosting issues and looked at possible solutions.

e **Upcoming Conferences**

Paul and Paulo will get back to the CMS Expo organizers about possible involvement in that event. Radek will find out more about being part of CEBit this year.

#### V **Reports**

a **Capital Committee**

Work is progressing on the sponsor site.

b **License, Trademark, and Copyright Committee**

We received the Trademark policy review document from our legal advisor, and discussed it at our JWC OSM Summit meeting. The overall goal remains to make our Trademark policy simpler to understand and to manage.

An announcement regarding Trademark approvals will be coming soon, specifically related to those we need to get that approval to get listed on one of the Joomla directories. All directory leads will be informed. This should help clear the backlog of approvals in the interim, while we work on getting a new workflow and forms in place.

The Trademark site updates and workflow and form changes, are dependent on the Trademark policy review process being completed, and we have set ourselves a target date of end of January for that.

Paul and Jacques attended to agreement and other questions, relating to legal matters, with our attorneys.

c **Events team**

Paulo introduced the new Events Team. The team has produced a location proposal for JWC13, presented a plan for the first Developers Conference, and is working on processes for scholarships, leadership travel, and conference participation.

d **Demo site report**

The October payment was \$12,534.60. Mike, Ofer and Marijke will meet to start mapping out options for future demo site plans.nks

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f **Shop**

The Joomla! Press banners and page have been updated: <http://www.joomla.org/joomla-press-official-books.html>

g **Internationalization**

The session on internationalization at the JWC brought in useful feedback from the attending community members.

h **PR & communications**

Alice and Dianne shared Sandy's idea for an external blog (in her absence) with the rest of the board (under Old Business).

i **Education and certification**

There have been 26 offers for help received, which is an excellent turnout. A meeting will be held in January to move further.

j **Project goals/strategy**

Objective results from the overall project goals survey have been consolidated for all 6 languages and shared with leadership teams. The next step is to discuss potential overall goals with representatives from the other teams, then share a proposal. A blog will be published about overall survey results.

## VI **Celebrating Success**

a An excellent first World Conference!

We extend our thanks everyone who helped make the first Joomla! World Conference a great success. The board would in particular like to thank all the sponsors; the speakers who shared their knowledge; the attendees from 30 countries; and the conference team members, namely Brian, Jon, TJ, and Martijn, under the leadership of Robert Deutz.

b Congratulations to the new Joomla! Community Development Manager, David Hurley, and the new Production Leadership Team (PLT) members, Michael Babker, and Nick Savov, who were appointed by the PLT.

c Thanks go to all who participated in the survey, with a special thanks to the international communities that took part!

d The Joomla! Leadership Teams (PLT, CLT, OSM) have aligned their Terms and Reviews, and are agreeing to establish overall goals for the project, and are documenting policies and procedures.

e Governance Working Group announced

**Next meeting: January 15, 2013 at 15:00 UTC**

**Dianne made a motion to end the meeting. Paul seconded.**

**Reference documents and appendix:**

**Board motions taken on the email list:**

**Motion:** that Article III, Section 2 of the By-laws of Open Source Matters, Inc. (<http://opensourcematters.org/policies/by-laws.html>) be changed to:

Directors will be elected according to the procedure described in Article IV. Each Director's term will last for the term specified in her or his election or, if no such term is specified, for one year. This term may be renewed.

**By:** Paul Orwig  
**Seconded:** Alice  
**Date:** November 17, 2012  
**For:** 10  
**Against:** 0  
**Quorum:** Yes  
**Result:** Motion approved

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*Prepared by Alice Grevet (Secretary of the board of Open Source Matters, Inc)*